

Job Description / Specification



JOB TITLE: Assembly Project Engineer (Manufacturing)
DEPARTMENT: Technical
REPORTING TO: Senior Assembly Engineer

MAIN RESPONSIBILITIES

Provide engineering level support to the shift and technicians to ensure that the optimal performance of the assembly manufacturing area is achieved.

KEY TASKS

- Introduce new project into assembly from feasibility stage through to production
- Keep track of both customer and supplier timing plans and schedules
- Keep within project budget
- Understanding of work balance
- Produce documentation: FMEA, work instruction, job element sheets and parameter sheets.
- Commission new tooling and optimise settings
- In partnership with the Assembly managers, understand or define the optimal performance level of each manufacturing cell and provide engineering support to achieve targets
- Monitor / report and improve cell up time to optimal levels
- Ensure the targets stated from new cell introduction are achieved or project managed
- To provide trouble-shooting and technical support for the shift.
- To train operators with new machinery, products and methods.
- To have an awareness of health and safety standards and ensure they are maintained at all times by all employees and contractors.
- To communicate by written and verbal means using the Company communication channels to ensure the understanding of colleagues and management.
- To have an active involvement in improvement activities to support the achievement of departmental and company objectives.

SPECIFIC KNOWLEDGE & EXPERIENCE

- Experience with multiple application of assembly equipment for high volume components.
- Experience in project management or manufacturing engineering (preferred both but not essential).

QUALIFICATIONS/EXPERIENCE

- ONC / HNC in engineering electrically bias or mechanical bias (preferred both but not essential).

SALARY OUTLINE

Basic:	
Shift:	
Health plan:	
Stakeholder:	
Total:	

SHIFTS

Monday to Thursday 8.30 till 17.00
Friday 8.30 till 15.30
Additional information: Salary to increase after 6 months and increase to after 9 months. Both increments are subject to successful completion of probation period and reviews.

NOTE:

All colleagues are required to observe and conform to the requirements of:

- Koito Europe Limited Terms and Conditions of Employment
- Health & Safety at Work Act 1974
- Company 6's standard

I have signed to confirm that I have read and understand the contents of this document

Print name	
Sign	
Date	